



ROLE DESCRIPTION

Post: Appropriate Adult

Responsible to: Appropriate Adult Management Structure

Purpose of Role:

To act as a third **independent** party who assists in the facilitation of communication, during an interview and associated processes, between an individual with a mental disorder and the police and / or the Courts.

Role Description:

The main duties of the role include:

1. Responding to request for services, in line with position on the rota.
2. Ensuring, as far as possible, the individual understands throughout the interview and any other police procedures.
3. Helping the individual to understand what has been said to them / asked of them; this may include rephrasing a question in plainer English / simpler language.
4. Helping to ensure that the individual understands the explanation for, and gives informed consent to, any examination or police procedure such as fingerprinting.
5. Ensuring, as far as possible, that an interview is paused to discuss concerns about the welfare of a individual, in a manner previously agreed with the police, if necessary.
6. Completion and submittal of all associated paperwork to the required standard.
7. Attending Appropriate Adult training and support meetings as required by the service.
8. Attendance at Court as either a witness or to provide the services of an appropriate adult, in line with localised working practises.